



VAPDC Business Meeting – FY2024
Thursday, July 27, 2023
Hilton Norfolk The Main

MINUTES

Call to Order/Roll Call - Lou Ann Wallace, President called the meeting to order and thanked the group for being in attendance.

The following PDCs/RCs were represented, constituting a quorum: Cumberland Plateau PDC (2); Mount Rogers PDC (3); Central Shenandoah PDC (6); Rappahannock-Rapidan RC (9); Thomas Jefferson PDC (10); Central Virginia PDC (11); Southside PDC (13); Commonwealth RC (14); PlanRVA (15); George Washington RC (16); Crater PDC (19); Accomack-Northampton PDC (22); Hampton Roads PDC (23)

Review of Minutes – President Lou Ann Wallace, noted that the minutes from the 2022 Business Meeting were contained in the meeting packets provided prior to the meeting. A motion was made and seconded to approve the minutes as presented. The minutes were approved on a voice vote.

President’s Report – President Lou Ann Wallace provided the president’s report noting highlights from FY23 as follows:

- ▽ VAPDC revived the successful online Winter Series and will offer it again in 2024.
- ▽ VAPDC offered a special cybersecurity training session during Cyber Awareness Month in October.
- ▽ VAPDC continued the quarterly newsletter and has highlighted almost all the 21 PDCs in the newsletter since its inception.
- ▽ VAPDC held another successful meeting with Congressional representatives as part of the NADO Winter Conference in Washington in March.
- ▽ VAPDC held two strategic planning sessions that brought the group to focus on providing additional training opportunities in the future.

Executive Director’s Report - David Blount, VAPDC Executive Director provided a brief update and report of the Association’s activities during the past year, including the following highlights:

- ▽ VAPDC has continued to build partnerships with various groups, associations, and state agencies.
- ▽ David Blount and PDC representatives have appeared as speakers on several programs addressing PDCs and their resources/activities.
- ▽ The VAPDC Executive Directors Committee met several times during the past year and received presentations from state agencies and others.

2023 Audit Committee Report - Robert K. Coiner, Audit Chair provided the Audit Committee Report for FY23. He noted that the Audit Committee had reviewed the financial activity of the VAPDC for the past 12-month period and determined that all activity was relevant to the operations of the Association and fell within the guidelines for expenditures as detailed in the budget and approved by the Board of Directors.

The Audit Committee consisted of Robert K. Coiner, Mayor of Gordonsville, Rappahannock-Rapidan RC, VAPDC Audit Committee Chair; Michael Armbrister, Executive Director, West Piedmont PDC; Stephanie Creedle, Southside PDC; and Kevin Byrd, Executive Director, New River Valley RC, VAPDC Secretary/Treasurer.

Treasurer’s Report

- ▽ **2022-2023 Financial Report** - Lou Ann Wallace provided the year-end balance sheet financial report as of June 30, 2023. She noted that VAPDC’s assets totaled \$224,782.31. A motion was made and seconded to approve the FY23 year-end financial report. The motion was approved on a voice vote.

- ▽ **Approval of FY24 VAPDC Budget** – Lou Ann Wallace noted that the draft budget for FY24 was included in the Business Meeting packet provided prior to the meeting. She provided an overview of the proposed budget, noting that the VAPDC Board of Directors recommended approval of the draft budget. A motion was made and seconded to approve the FY24 proposed budget. The motion was approved on a voice vote.

New Business

- ▽ **Nominating Committee Report** - Immediate Past President and Nominating Committee Chair Kim Callis provided the Nominating Committee report and slate of officers and directors for FY24 as follows:

Proposed Slate of Officers and Directors 2023-2024

Officers

President: Lou Ann Wallace, Cumberland Plateau PDC

First Vice President: Dwayne Tuggle, Central Virginia PDC

Second Vice President: Patrick Mauney, Rappahannock-Rapidan RC

Secretary/Treasurer: Kevin Byrd, New River Valley RC

Immediate Past President: Kim Callis, Southside PDC

Directors

Josepha Bolling-Thompson, Mount Rogers PDC

Robert Crum, Hampton Roads PDC

Brandon Davis, Northern Shenandoah Valley RC

Deborah Gosney, Southside PDC

Mike Hankins, Commonwealth RC

Dr. Mark Moore, Crater PDC

Kim Callis thanked the members of the Nominating Committee for their service (Melody Foster, Aaron Sizemore, and David Blount).

Kim Callis asked for nominations from the floor and hearing none, a motion was made and seconded to elect the officers and directors as presented. The motion was approved on a voice vote.

Recognitions and Announcements - Lou Ann Wallace thanked the group for their confidence and noted her honor in serving as the VAPDC President.

Adjournment – There being no further business, the meeting was adjourned at 2:23 pm.

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